

KISLINGBURY PARISH COUNCIL

*Chair: Dr Jonathan Hughes, Meadow Cottage, 33 Church Lane, Kislingbury, Northamptonshire, NN7 4AD
Tel: 01604 376109 & Email jonathanhughes3333@gmail.com*

You are summoned to attend a meeting of the above Parish Council on **TUESDAY, 19th MARCH 2024, AT 7.00 PM, IN THE VILLAGE HALL** to consider & resolve the following matters. Members of the public & press are welcome to attend.

AGENDA

1. **APOLOGIES** – Reasons for absence to be recorded.
2. **DECLARATION OF INTERESTS** – Both interest & nature of interest to be declared. Any changes must be made & registered within 28 days.
3. **Agreement for Mrs A. Hughes to act as note-taker for the meeting**
4. **PARISHIONERS VOICE** – Members of the public have been allocated a 15 minutes' slot for this item. Any further public discussion is at the discretion of the Council.
5. **MINUTES** of previous meeting to be agreed & signed as a correct record.
6. **PLANNING**
 - a) Applications Received & Plans determined
7. **Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1969 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting whilst consideration is being given to this item of a personal nature.**
8. **ESTABLISHING A HUMAN RELATIONS (HR) COMMITTEE** - To discuss the creation of an HR Committee with terms of reference that empower it to be responsible for all aspects of HR, including performance management, recruitment, putting HR policies and documents in place.
9. **FINANCE** – There will be a discussion of how parish council finance will be handled. Cllr J. Mallett will report. Printed spreadsheets will be available to councillors. Topics to be covered include:
 - Bank Balances, Monies Received, Invoices to be paid.
 - Budget Headings & spend by end of February
 - Bank mandate update
 - CIL report (S. Deane)
10. **AGAR REPORTS** - Cllr Mallett will rapport on the progress being made on submitting these reports.
11. **PARISH CLERK'S REPORT** – in lieu of this, the Chair will report on include correspondence and communications.
12. **MATTERS FOR REPORT** – Reports from portfolio holders.
 - Allotments – S. Parkerson
 - Defibrillator – S. Parkerson
 - a) The Sun Inn, b) The Village Hall
 - Grass Cutting – J. Mallett
 - Environmental Matters including hedges & trees – Z. Kemp (Tree Warden)
 - Website – New website update – J. Mallett, R. Harvey
 - Lighting – S. Goodman
 - Village Maintenance, seats, planters, litter picking, Dog Bins – S. Deane

- Highways, roads, footpaths. VAS signs – S. Deane/J. Hughes
 - School Liaison – J. Hughes
 - Kislingbury News – J. Hughes
 - Bugbrooke Medical Centre PPG – S. Goodman
 - Police Liaison – S. Parkerson
 - KPFA Representative – J. Hughes
 - Village Hall Representative – J. Mallett
 - Neighbourhood Watch – D. Topliss
 - Flood & Snow Warden – Chris Payne
 - Footpath Warden – P. Beeston
13. **WEST NORTHANTS COUNCIL REPORT** - Cllr Adam Brown (WNC) has been invited to this meeting.

FUTURE AGENDA ITEMS

- Annual Parish Meeting - 16th April 2024
- Standing Item (Finance) - reducing balances

DATE & TIME OF NEXT MEETING – Tuesday, 16^h April 2024, 7.00 pm

Jonathan Hughes, Chair of the Council,

13th March 2024